

To,
The Director
National Assessment & Accreditation Council,
Bangalore.

Sub : Reconstitution of IQAC and Submission of IQAR for the
year 2007-08.

- - -

Respected Sir,

With reference to the subject cited above, I write to inform you that, due to the change of Principal by the Management of our college, the IQAC has been reconstituted for its smooth functioning.

A copy of the office bearers of the same and Annual Quality Assurance Report (AQAR) for the year 2007-08 is enclosed herewith for your kind information.

Thanking you,

Yours faithfully,

“Reconstitution of Internal Quality Assurance Cell”

Internal Quality Assurance cell (IQAC) of the college is constituted in accordance with the NAAC guide lines with following members as its office bearers.

Sl. No.	Name	Designation	Position in the IQAC
1.	D.V. Kamble	Principal	Chair Person
2.	Sham Rao Arkeri	Vice President B.V.E. Society Humnabad.	Management representative
3.	Patagi Vijaykumar	Educationist	Educationist
4.	N.A. Kazi	Dept. Urdu	Co-ordinator IQAC
5.	Syed Gafoor	HOD History	Administrative Officer
6.	S.B. Kulkarni	HOD Economics NAAC Co-Ordinator	Member
7.	M.H. Yakapur	Dept. of Sociology SWO	Member
8.	G.B. Naikode	NSS Officer	Member
9.	Patil Gunderao	I/C Librarian & HOD Sociology	Member
10.	B.H. Kermagi	HOD Kannada	Member

**THE ANNUAL QUALITY ASSURANCE REPORT (IQAR) OF
THE IQAC (2007-08)**

I. GENERAL INFORMATION :

01.	Name and address of the College	Dr. B.R. Ambedkar First Grade College, Hallikhed (B)-585 414, Tq. Humnabad, Dist. Bidar (Karnataka). (Accredited at C⁺⁺ Level by NAAC) Phone No. 08483-274079			
02.	No. of students admitted to the (UG) Programme.	Class	Men	Women	Total
		B.A.	25	24	49
03.	Establishment of Internal Quality Assurance Cell.	IQAC of the College is constituted on 26 th February, 2008.			
04.	Annual Quality Assurance Report	Enclosed Part A, Part B & Part C of AQAR of 2007-08.			

CO-ORDINATOR IQAC

PRINCIPAL

Copy to :

- 1) Director, National Assessment and Accreditation Council Bangalore for kind information.
- 2) All the Office bearers for information.

II. ANNUAL QUALITY ASSURANCE REPORT (AQAR) 2007-08

PART-A

ACTION PLANS OF THE INSTITUTION :

A meeting of the IQAC of the College held on 4th April, 2008 under the Chairmanship of Prof. D.V. Kambale, Principal and IQAC Chairperson of the College in order to discuss and finalize the Action Plans of the Institution for the academic year 2007-08 to provide Quality Education.

Following Action Plans are resolved unanimously.

It is Planned :

1. To notify the calendar of events of the academic year in the first week of June, 2008.
2. To constitute sub-committees for the smooth functioning of various academic activities of the college to enhance & sustain Quality Education.

They are :

- i) **Admission Committee** – for scrutinizing the application forms of admission to semester Degree Courses and to finalize the process of selection of candidates on the basis of performance in the oral interviews.
- ii) **Time Table Committee** - for preparing and notifying the time table of all the classes in the second week of June – 2008.
- iii) **Examination Committee** – to conduct Internal Assessment Tests to semester students and Tests/Examination for non-semester students according to the calendar of events.

- iv) **Student Welfare Wing** – headed by SWO to redress the grievances of the students and also to arrange extra curricular activities in the college.
- v) **N.S.S. Advisory Committee** – headed by N.S.S. Officer/s for the effective functioning of N.S.S. – activities of the college. It is planned to adopt small village Botagi near Hallikhed (B) so as to bring awareness among the villagers regarding environmental pollution control, global warming and water crisis, Health, Caring of senior citizens etc., through N.S.S. unit of the college.
- vi) **Sports and Games Advisory Committee** – headed by Physical and Cultural Instructor to impart **intensive coaching** in the field of sports and games and also to conduct more and more tournaments successfully.
- vii) **Literary and Cultural Activity Committee** – for organizing Seminars for students, Conducting competitions like Debate, Elocution, Group discussions, Quiz – etc., so as to provide platform to the students to exhibit their talent and skills.
- viii) **Teachers Evaluation Committee** – to evaluate the performance of the teachers by conducting feed back from students to enhance and sustain Quality Education.
- ix) **Establishment Committee** – for collecting necessary information regarding infrastructural and Annual requirements of the college and submitting the report of the same to the authorities concern so as to enable them to fulfill the requirements in time.

3. It was decided to make special efforts for slow going and each students by way of counseling and extra orientation classes, as suggested by NAAC peer team.
4. It was decided to make teaching plan before class room teaching and implementing effectively.
5. It was decided to prepare self evaluation report of the teacher of each department twice in a year.
6. To encourage all the teachers for undertaking research activities in the college and for doing M.Phil / Ph.D. with the assistance of UGC grants or any other agencies or on their own. It is also planned to undertake Extension activities & Community Services with the involvement of Faculty and Students.
7. To utilize the open ground available within the college campus for developing play fields – as suggested by NAAC Peer Team.
8. To utilize UGC Grants released for the purchase of books / equipments, for the completion of construction work of class rooms etc.
9. To institute endowment cash prizes to Meritorious students to encourage Academic Performance.
10. Students who stood first and second place honored with memento's and certificates at the college function.

OUTCOME OF THE ACTION PLANS (2007-08)

The details of the action plans (2007-08) which are being implemented during the academic year for Quality Enhancement and Quality Substance of higher education in the institution are :

1. The calendar of events of the college for the academic year has notified on first week of June, 2008.
2. The out come of various sub committee's constituted is briefed as below :
 - (i) **The admission Committee** headed by Prof. Syed Gafoor, HOD Dept. of History after scrutinizing application forms submitted by the candidates for admission to I Sem. B.A. conducted Oral interviews on different dates and submitted the list of candidates selected on the basis of performance in the interviews to the Head of the institution.
 - (ii) **The Time-Table Committee** headed by Prof. B.H. Keramagi, HOD Dept. of Kannada, prepared the time table of all the classes and also consolidated time-table. The same is notified in the second week of June, 2008.
 - (iii) **The Examination Committee** headed by Prof. N.A. Kazi, HOD Dept. of Urdu, conducted two Internal Assessment Tests and one Improvement Tests for semester students and class tests / examination for non-semester students as per the calendar of events of the College. The committee also prepared the consolidated marks list of Internal Assessment Tests in the third week of April and same is submitted to the Register Examination Branch Gulbarga University Gulbarga for necessary action.

- (iv) **The Student Welfare Wing** of the college headed by Prof. M.H. Yakapur, Dept. of Sociology, arranged several special Lecturers on Problems and Prospectus of small scale industries and role of RBI in credit controlling created by the commercial banks etc., on different dates. Several programmes were also arranged on the eve of Republic Day. ,
- (v) Violation Bill etc., on different dates. Several programmes were also arranged on the eve of Birth anniversary of Bharat Ratna Dr. Baba Saheb Ambedkar.
- (vi) **The N.S.S. Unit** of the college adopted Botagi Village near Hallikhed (B) and organized various awareness programmes such as Health, women empowerments, control of environmental pollution, caring senior citizens etc., on different dates. The regular N.S.S. periods were conducted on every Saturday of the week, during which the activities such as maintenance of garden, cleaning of campus etc., were undertaken. The Annual special camp was conducted from 1-3-2007 to 10-3-2007 at Botagi Village near Hallikhed (B). Dental checkup programme by inviting doctors and yoga practice in given to the students by Sri. S.B. Bhure, PCI of our college. road formation etc, were under taken. The NSS unit strives to inculcate the sense of discipline, hard work and sincerity among the students.
- (vii) **The Sports and Games** department of the college headed by Prof. S.V. Bhure, PCI, conducted several practice programmes in the events like cricket, volley ball etc., The sports & games department

has arranged (conducted) Bidar District inter collegiate Badminton Tournament for Men & Women. Our college team participated G.U.G. Inter collegiate Badminton Tournament and secured first place, and our college sports & games team participated in Athletic meet conducted by Gulbarga University, Gulbarga and took part Taluka level Dasara Tournament held at Humnabad.

(viii) **Literary and Cultural Committee** headed by Prof. Patil Gunderao, HOD Dept. of Sociology, conducted various competitions like elocution Debate, Group discussion etc, on the eve of Independence day. Students who stood first and second place honored with memento's and certificates by Sri. D.V. Kamble,

(ix) **Teacher's Evaluation Committee** headed by Dr. Khaleel Ahemad, Dept. of Urdu, conducted departmentwise feed back of teachers from students of B.A. on different dates. A list of questionery by giving a aspect of teacher knowledge level, communication skill, ability to motivate students, regularity, clarity, fairness in evaluation, class room behaviour etc., is made. Each is rated on a four point scale. The proforma is desired in such a way that students could easily understand and answer easily without much problem.

Students expressed happiness that they were given an opportunity to voice their views without any fear or prejudice.

(x) **Establishment Committee** headed by Prof. Patagi Vijaykumar, HOD Dept. of Education after collecting information regarding infrastructural and annual requirements of the college for academic year submitted the report to the head of the institution on 10th August 2008.

3. The college has planned to depute teachers for attending International and National Seminars / Workshops / Conferences etc., during the year 2007-08 so as to familiarize and Expertise in conducting the same in the college during years to come. As a part of this the college has deputed following staff members for attending seminars / Work shop / conferences etc.

Sl. No.	Name of Teacher	Details of enrichment programmes
01.	Prof. M.H. Yakapur Dept. of Sociology	Two days National Conference on higher education quality concept & social transformation at Smt. V.G. Women's Collage and Gulbarga University private college teacher association on 15 th & 16 th March, 2008.
02.	Prof. Patagi Vijaykumar Dept. of Education	Two days National level Conference are inclusive education & inclusive development at Gnana Jyoti Auditorium Bangalore University on 17 th and 19 th 2008.
03.	Prof. Patil Gunderao HOD Dept. of Sociology	Two days National level Conference on Inclusive education & Inclusive development at Gnana Jyoti Auditorium Bangalore University on 17 th and 19 th 2008.
04.	Dr. Khaleel Ahemad Dept. of Urdu	Two days Conference on Hyderabad Karnataka Ka Adab at Urdu Department Gulbarga University, Gulbarga on 13 th & 14 th November, 2008 and he has presented a paper on <i>Urdu Juban aur Taleem.</i>

05.	Prof. G.B. Naikode Dept. of History	One day Seminar & Exhibition on the eve of Birth Anniversary of Medas Tailor at B.V.B. College Bidar in Association with Information & Broadcasting Department on 25-9-2008.
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II. Research and Extension Activities

1) Teachers who have Registered for Ph.D. Degree

--Nil--

2) Teachers who have guiding Ph.D. scholars

- i) Dr. Khaleel Ahmed, Dept. of Urdu is guiding 4 scholars in Ph.D. Degree.

3) Teachers who have completed M.Phil. Degree.

- i) Prof. D.V. Kamble, HOD Dept. of Hindi

4) Teachers who have completed Ph.D. degree

--Nil--

5) Teachers who are doing M.Phil. degree.

- i) Prof. S.B. Kulkarni, HOD Dept. of Economics has registered for doing M.Phil. on part time basis.
- ii) Prof. Patil Gunderao, Dept. of Sociology has registered for doing M.Phil. on part time basis.

III. Involvement in placement (cell) activities : --Nil--

IV. Awards / Citations received by Teachers from different agency / organizations. : --Nil--

PART-B

2007-08

Sl. No.	Activities / Programmes	Progress
1.	Activities reflecting the goals and objectives of the institution.	<p>a) Academic activities : Completed the syllabus of the students and revision is done where ever necessary. Special care was taken to encourage the below average students.</p> <p>b) Extra curricular activities : Extra curricular activities were arranged on burning issues stress laid on NSS Activities.</p> <p>c) Other activities : Students were was involved in the activities like cleanliness, eradication of parthenium weed.</p> <p>d) Seminars were conducted in different departments involving students and teacher.</p>
2.	New academic programmes initiated (UG and PG) :	<p>Guest lecture by experienced professors.</p> <p>1) Prof. B.R. Konda, Rtd. Prof. of B.V.B. College spoke on Formation of IQAC & its implication on 2nd Aug., 2008, Principal D.V.Kamble presided over the function.</p> <p>2) Prof. Patagi Vijaykumar of college delivered a lecture on Importance of Translation on 23-9-2008. Prof. D.V. Kamble presided over the function.</p>
3.	Innovations in curricular design and transaction	The University has introduced semester system.
4.	Inter-disciplinary programmes started :	--Nil--

5.	Examination reforms implemented	Conducting internal assessment tests for semester stream students and class tests midterm exam & preparatory exams for non-semester students.
6.	Candidates qualified : NET/SLET/GATE etc.	--Nil--
7.	Initiative towards faculty development programme.	<p>Number of teachers participated in National & International Conferences.</p> <p>Conference – 3 :</p> <p>i) Prof. M.H. Yakapur participated in two days National Conference on Higher Education Quality Concept & Social Transformation at Smt. P.G. Women's College & Gulbarga University Private College Teachers Association on 15th & 16th March, 2008.</p> <p>ii) Prof. Vijaykumar Patagi, Dept. of Education participated in two days National Level Conference on Inclusive Education & Inclusive Development at Gnyan Jyoti Auditorium Bangalore University on 17th & 19th, 2008.</p> <p>iii) Prof. Patil Gunderao, Dept. of Sociology attended two days National Level Conference on Inclusive Education & Inclusive Development at Gnyan Jyoti Auditorium Bangalore University on 17th & 19th, 2008.</p> <p>2) Number of teachers awarded</p> <p>a) M.Phil. Degree : Completed-1</p> <p>b) M.Phil. Degree : Registered-2</p> <p>c) Ph.D. Degree : --Nil--</p>
8.	Total number of seminars/workshops conducted	--Nil--

9.	Research projects a) Newly Implemented : b) Completed :	--Nil--
10.	Patents generated, if any :	--Nil--
11.	New collaborative research programmes	--Nil--
12.	Research grants received from various agencies.	--Nil--
13.	Details of research scholars :	--Nil--
14.	Citation index of faculty members and impact factor:	--Nil--
15.	Honors/Awards to the faculty:	--Nil--
16.	Internal resources generated:	--Nil--
17.	Details of departments getting SAP, COSIST (ASSIST)/DST, FIST, etc. assistance/ recognition:	--Nil--
18.	Community services :	Our NSS Volunteers were involved in the various social and national building activities like creating awareness about population, explosion superstitious climate change etc.
19.	Teachers and officers newly recruited:	--Nil--
20.	Teaching – Non-teaching staff ratio:	1:1
21.	Improvements in the library services:	a) Reference books, Journals, Periodicals, Dictionaries, Encyclopedia, (American & Britanica) are made available to the Staff and Students. b) Increased the number of books made available to the SC & ST students.

22.	New books / journals subscribed and their cost:	Purchased 3 Books worth of Rs. 340-00.
23.	Courses in which student assessment of teachers is introduced and the action taken on student feedback:	B.A.
24.	Unit cost of education:	Rs. 18,868.00
25.	Computerization of administration and the process of admissions and examination results, issue of certificates:	--Nil--
26.	Increase in the infrastructural facilities:	Construction of class rooms is in progress.
27.	Technology up-gradation :	--Nil--
28.	Computer and internet access and training to teachers and students:	Internet facility available
29.	Financial aid to students:	Fee concession SC/ST scholarships etc.
30.	Support from the Alumni Association and its activities:	--Nil--
31.	Support from the Parent- Teacher Association and its activities:	--Nil--
32.	Health services:	Providing health services by inviting Doctors twice in a year.
33.	Performance in sports activities:	As mentioned in part-A2
34.	Incentives to outstanding sports persons:	Incentive is given in the form of fee concession and attendance concessions to the outstanding sports persons.
35.	Student achievements and awards:	a) Our sports and games team participated in Gulbarga University, Gulbarga inter collegiate Badminton Tournament and secured 1st place . b) The sports department is arranged Bidar Dist. Inter collegiate Badminton Tournament for Men & Women and took part in Taluka level Dasara Tournament held at Humnabad.

36.	Activities of the Guidance and counseling cell :	Prof. M.H. Yakapur arranged several special lecturers on Women Empowerment and Dowry Problem on eve of Independence Day Prof. D.V. Kamble presided over the function.
37.	Placement services provides to students:	--Nil--
38.	Development programmes for non-teaching staff:	--Nil--
39.	Best practices of the institution:	Evaluation of teachers by feedback from students
40.	Linkages developed with National / International, academic / research bodies:	--Nil--
41.	Any other relevant information:	<p>a) Prof. S.B. Kulkarni, HOD of Economics was the guest on occasion of Vivekanand Jayanti on 12-1-2008 he delivered a very inspiring speech and called upon the students to follow the values preached by Swamy Vivekanand. Principal, D.V. Kamble presided the function.</p> <p>b) Teachers are preparing semester wise work done dairy, teaching plan every year.</p> <p>c) Self evaluation is done twice in a year</p>

PART - C

- a) Motivating teachers to take up research and project work
- b) Arranging various extra curricular activities like debating, elocution and various burning issues to enable the students to come out successfully in the modern competitive world.
- c) Special care will be taken to encourage the below average students by necessary counseling.
- d) Organizing National level seminars
- e) Arranging a study tours and industrial tours for the benefit of the students.
- f) Arranging National level conference
- g) Developing the college library by computerizing on priority basis and tone up infrastructures like, furniture, building, play ground, drinking water, lavatories, hostel, etc.
- h) Arranging guest lecturers by experienced persons.